

# Oak Hills High School Bulldog Brigade

2010-2011



## Student and Parent Handbook

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# Program Vision and Philosophy

Mr. Sherrodd strives to provide a caring, structured, and enthusiastic instrumental music program where all students are encouraged to explore endless possibilities of musical and academic achievement.

## Overall Program Objectives

- Students will demonstrate an understanding of fundamentals of music by performing and analyzing what is presented in chosen pieces of music for their given performing ensemble.
- Students will demonstrate an understanding of the elements of music used to express ideas, feelings, and activities of the musician/performer and composer/arranger.
- Students will demonstrate an understanding of the traditions and styles related to their performing ensemble as well as other genres of music.
- Students will demonstrate an understanding that music and musicians reflect, play a role in, and influence culture and history.
- Students will demonstrate basic physical conditioning including marching (8-5 marching) and maneuvering on a marching band field (football field) utilizing proper feet, leg, thigh, arm, and shoulder placement/distribution.
- Students will demonstrate basic physical conditioning by performing stretches, push-ups, crunches, and running laps. (All in preparation for better marching technique and agility)
- Students will demonstrate basic principles of commitment, dedication, and self discipline.
- Students will demonstrate concepts of teamwork, camaraderie, and leadership.

## Program Overview

### 1.1 First Semester Activities: Marching Band

Band Camp, Football Games, Pep Rallies, Parades, Competitive Field Tournaments, Winter Concert, and **Many** Rehearsals

- ❖ **Band Camp:** All band members will need to be present at a 1-2 week long training session entitled “Band Camp.” Uniform fittings will take place during this time. At the end of band camp there will be a preview concert for parents, friends, and family.
- ❖ **Football Games:** All band members will perform at every home football game for the season.
- ❖ **Pep Rallies:** All band members will perform at every scheduled pep rally.
- ❖ **Parades:** All band members will typically perform at 1 to 2 parades. Hesperia Days Parade performance can typically be expected.
- ❖ **Competitive Field Tournaments:** All band members will typically compete at 5 field tournaments September—November.
- ❖ **Band Spectacular:** All band members will perform at the district-wide Band Spectacular.

- ❖ Rehearsals: All band members will be responsible for attending many after school and/or evening practices August—November. Drum line & Pageantry students will have additional practices to prepare for their 2<sup>nd</sup> semester activities.
- ❖ Winter Concert: All band members will perform music in concert on a selected evening in December. This event helps transition from 1<sup>st</sup> semester to 2<sup>nd</sup> semester activities and is great for family!

## **1.2 Second Semester Activities: Concert Band and “Indoor” Competitions**

Concerts, Festivals, Possible Spring Trips, Indoor Drum line Competitions, Indoor Pageantry Competitions (a.k.a. Winterguard), Recruitment Concerts, Awards, and Graduation

- ❖ Festival: All band members will work on “concert literature” in order to prepare and get rated at their spring festival.
- ❖ Concerts: All band members will present at least 1 concert January—May.
- ❖ Spring Trip: All or most groups will participate in a trip. Some possible destinations include: Disneyland, San Diego, San Francisco.
- ❖ Indoor Drum line: (ADLA) The drum line moves indoors for their own competitive circuit during the months of January—April. The drum line has on the average 2 additional rehearsals per week and approximately 4 competitions.
- ❖ Indoor Pageantry (a.k.a. Winterguard): The pageantry team moves indoors for their own competitive circuit during the months of January—April. The winterguard typically has 2 additional rehearsals per week and approximately 5 competitions.
- ❖ Recruitment Concerts: All band and pageantry members will present concerts/perform at Cedar Middle School.
- ❖ Awards Ceremony: An awards ceremony/banquet is presented at the end of the year.
- ❖ Graduation: All non=graduating band members plays at graduation.

# General Conduct and Procedures

## **1.1 Member conduct and duties**

Members of this organization/ensembles are expected to conduct themselves at all times in a **Positive** and **Proud** manner. Therefore, all band and pageantry members are expected to follow the instruction of any teacher, instructor, volunteer, or chaperone without question.

The duties of all student members shall include the following:

- Maintain at least a 2.0 GPA
- Come fully prepared for rehearsal and performances
- Attend all rehearsals and performances
- Notify the band director prior to the instance of missing rehearsal
- Fulfill all financial obligations to the program
- Assist in the care and maintenance of the room and equipment
- Promote recognition of the BB within the school and community
- Assist in recruiting new band and pageantry members
- Strive for excellence in every endeavor

## **1.2 Instrument and equipment treatment**

No student is to play on or play with the instruments, equipment, or property of others. This includes all school owned equipment unless specifically assigned for that member’s use.

Unfamiliarity leads to potential damage and a general lack of respect for the belongings of others.

### **1.3 Uniform treatment**

The issued uniforms for the marching band must be handled and worn with pride. If there is a problem with your uniform, see the quartermaster/uniform parents for resolution of the problem. Never take a part of another uniform to use for your own.

### **1.4 Band room upkeep**

Our rehearsal room (band room), uniform room, and additional practice/storage rooms are our home and must be treated with dignity and respect. Food and drink is not allowed into these rooms for any reason at any time. Water bottles filled with water are the only acceptable form of drink in rehearsals or in the band room. Paper and other trash must be off the floor and out of the lockers. After each rehearsal, chairs are to be stacked in groups of four high. Music stands should be placed in an organized manner on the stand rack. Instruments, music, and other equipment must be properly stored away when not in use. Band members will be assigned a storage locker in which you must provide your own lock; however, **storing any items is done at your own risk**. At any time Mr. Sherrodd reserves the right, along with any school personnel, to cut-off a lock or request a locker to be opened. The school and/or Mr. Sherrodd will not be held liable for any thefts of your personal items left in the storage lockers or items left around the room.

### **1.5 School instrument usage**

Most expensive instruments, some “smaller” instruments, and equipment are provided by the school which allows the user to borrow at no expense unless there is damage or even minor maintenance needs. Damage and minor maintenance will need to be absorbed and paid for by the parent of the student borrower of the instrument/equipment. Neglect can lead to loss of privilege of use.

### **1.6 Public displays of affection**

Public displays of affection are strictly prohibited by members of the music program including pageantry. In uniform, absolutely no physical contact can be made with another person including hand-holding and kissing. Hand-holding is only appropriate when students are out of performance attire. Be aware of your surroundings and act accordingly to not offend anyone. There may become times when it is necessary to separate couples for certain durations of times either on the bus or in the rehearsal room. Failure to comply with instruction from a chaperone, advisor, or band director may result in a referral or removal from the group.

### **1.7 Incidents or injuries**

Immediately notify Mr. Sherrodd in any case of critical incidents or injury. These incidents could involve our members, our members and other school members, our members and “civilians” or incidents involving police agencies or other authorities.

### **1.8 Parent check-out procedure**

BB members are not to get into any private vehicles from the time they arrive for a rehearsal, performance, or trip, until the time they are released by the band director. To be picked-up by a parent, a form must be completed and turned in to Mr. Sherrodd prior to the event. Students not following this procedure may not be able to perform in future competitions, festivals, or concerts.

### **1.9 School rules, safety, and time constraints**

Whenever we attend a field competition, contest, parade, festival, or any other show as a group, members must follow all school rules at all times. Students are not permitted to leave any area unless instructed by Mr. Sherrodd. Only Mr. Sherrodd is aware of all time constraints. No chaperone or other student can make this judgment call. Additionally, students must move from place to place in groups of three or more. Students may not leave any site without the

direct consent of Mr. Sherrodd. After a competition performance, students must sit together as a group while wearing the BB member shirt.

### **1.10 Alcohol/Drug Policy**

Any member who engages in the use of controlled substances (alcohol/drugs) while with the band, drum line, or pageantry will be immediately and permanently removed from the group. The action will be brought to the attention of police agencies and the school discipline code.

### **1.11 Suspensions/Arrests**

Any member engaging in absolute poor judgment including apprehension by police will be removed from the group. The action may be dealt with through police agencies and/or the school discipline code. Parents may also be called to drive and pick-up the student at the performance site or police agency in which they are detained at the cost to the parent regardless of location.

Any member who is suspended from school for any reason and for any duration may not perform with the group during that suspension. With severe suspensions, at the discretion and will of Mr. Sherrodd, students may be automatically dropped from band, drum line, or pageantry. Any student that is in a position of leadership within the group will automatically be demoted from their leadership position and/or dropped from the group.

### **1.12 Grade checks**

If upon grade checks you receive an “F” in any class you may not be permitted to perform at competitions until the grade has come up and confirmation has come from your teacher. In order to fulfill the requirements of the BB, students in this position must still come to rehearsals and performances. If missed performances due to poor grades, participation grade for the BB will also be lowered (see grading information section). The best thing to do is keep your academic grades up!

### **1.13 Pageantry conduct and rules**

Failure to comply with the standards below may mean removal from a rehearsal, performance, or the team. Furthermore, students’ grades will be affected if removed from a rehearsal or performance. (See grading information section)

- Only wear prescribed clothing requested by pageantry advisor/band director for class and after school rehearsals. Clothes must allow movement and be worn in a safe manner. You will dress out for class just like P.E. School dress code applies.
- Hair must be tied back at all times during practices.
- Performance shoes must be worn at all rehearsals unless otherwise directed.
- Arrive early to all events and be ready to work at the time rehearsal starts.
- No borrowing other peoples’ clothes for class, practice, or performance for any reason.
- During 6<sup>th</sup> period, you will have five minutes from the tardy bell to be dressed and ready to practice.
- The only people allowed to give instruction are the band director, captain(s), or choreographer (unless stated otherwise by one of the aforementioned).
- Every team member is to help with the set-up and tear-down of the guard floor and any other props or equipment/needs.
- Rehearsals are not open to friends or siblings. You must receive clearance from the pageantry advisor or band director prior to bringing friends to practice/rehearsal.

## Grading Information

Points	Activity	Earning the Grade
30	Daily Grade	<ul style="list-style-type: none"> <li>• Attendance</li> <li>• Student brings instrument, music, &amp; pencil</li> <li>• Student has all materials such as mouthpiece, reed, valve oil, etc.</li> <li>• Student demonstrates musical preparation on current assignment/music (typically a few measures of music)</li> <li>• Student demonstrates outstanding citizenship/behavior</li> </ul>
100	After School Rehearsals	<ul style="list-style-type: none"> <li>• All of the Above</li> </ul>
200	Performances/Concerts	<ul style="list-style-type: none"> <li>• All of the Above</li> </ul>
100	Playing Tests Visual Tests	<ul style="list-style-type: none"> <li>• Students demonstrate the following: Tone, Pitch, Dynamics, Style, Precision, Notation, Duration, Pulse, Phrasing, Melody, Marching Precision</li> </ul>

- A fraction or all points will be taken away from students who fail to meet one or all of the necessary requirements in the “Earning the Grade” column.
- Total number of possible points are added and then divided by actual number of points earned by the student to accumulate a percentage/grade. Grades are distributed on the typical A, B, C, D, F scale. (90-100% =A), (80-89% =B), (70-79% =C), (60-69% =D), (59% and below =F)
- Failure to get proper excuse notification to Mr. Sherrodd for not attending after school rehearsals or performances will result in whole letter grade lowering. (See Attendance Policies)
- Students who are absent from school 15 or more days per quarter will receive an “F” in the subject (except under extreme circumstances for the absences such as serious illness).
- Students failing classes and held from performances must still attend rehearsals and performances so that their grade does not lower.

## Discipline Policy

The following procedure will be utilized for student discipline. A four-step discipline plan will be used. This discipline plan will be adhered to except for situations in which appropriate and immediate action will be taken.

Step	Reason	Action Taken
Step 1	<ul style="list-style-type: none"> <li>• Student fails to bring required materials</li> <li>• Student is a distraction in class</li> </ul>	<ul style="list-style-type: none"> <li>• Student warned</li> <li>• Possible removal from rehearsal or class</li> </ul>
Step 2	<ul style="list-style-type: none"> <li>• Second time student fails to bring required materials</li> <li>• Second time student is a distraction in class</li> </ul>	<ul style="list-style-type: none"> <li>• Student warned</li> <li>• Possible phone call to parent</li> <li>• Possible removal from rehearsal or class</li> <li>• Student achieves “Satisfactory” citizenship for the semester</li> </ul>
Step 3	<ul style="list-style-type: none"> <li>• Third time student fails to bring required materials</li> <li>• Third time student is a distraction in class or misbehaving/defiance occurred which promotes removing student from class immediately</li> </ul>	<ul style="list-style-type: none"> <li>• Student sent to office with referral</li> <li>• Phone call to parent</li> <li>• Student achieves “Needs Improvement” or “Unsatisfactory” citizenship for the semester</li> </ul>
Step 4	<ul style="list-style-type: none"> <li>• Last time student is a distraction in class</li> </ul>	<ul style="list-style-type: none"> <li>• Student permanently removed from class or restricted from performance and rehearsal resulting in an “F” grade for the quarter/semester.</li> </ul>

## Attendance Policy

### 1.1 General attendance information

Attendance at all rehearsals and performances is expected. Attendance is essential to achieve high grades in class and high marks or awards at competition and festival. A schedule of events is distributed early so that students and families may adjust their schedules accordingly. An instrumental music website will be provided where calendar information and itineraries will be updated. **Students will be informed verbally regarding changes** and are responsible for knowing their schedule.

### 1.2 Absence excuse notes

If an absence is expected from school, after school rehearsal, or a performance, students are responsible for turning in an excuse note prior to the expected date of absence, or within one week of an *unexpected* absence. This note must include the date(s) and reason for absence and be signed by the parent, guardian, or physician excusing the absence.

Turning in an excuse note does not mean you are necessarily excused from rehearsal or performance. The band director will determine from the excuse whether an excused absence will be granted. Late excuse notes may not excuse a student, therefore losing all points for that event. (Please see Grading for more information.) *No matter the excuse, students will not receive full credit for a missed rehearsal or performance.*

The only acceptable excuses are significant personal illness, true family emergency and court appearances. Members of the participating performing groups are expected to adjust their schedules and do homework around the given rehearsal/performance schedule. *Jobs or other schoolwork are not a reason for missing planned rehearsals or performances.*

### **1.3 Conflict of other activities**

Students must discuss conflicting activities with the band director prior to the event. In many cases, these conflicts can be resolved or a compromise can be made. Some school sports conflict with the band and pageantry schedule. Make sure this conflict is discussed with the band director and the team coach long before the conflicting events occur. Many fall sports conflict with the BB schedule (i.e. football, soccer) and a choice must be made at the beginning of the school year instead of half-way through the competitive season.

BB students will not be permitted to participate in drama productions or festivals during the fall semester. There are too many conflicts between these two performing arts. The spring schedule permits students to participate in the drama productions, etc.

*Note: Drum line and pageantry students will not be able to participate in any drama production or festival as well as any sport for the duration of the entire school year.*

### **1.4 Last practice before a performance**

Students must be at all practices during the week of a performance or competition in order to perform at the performance or competition. Whether or not an absence is excused, students who miss the last practice or rehearsal before a competition or performance will not be able to perform at any planned performances that week.

## **Student Leadership**

### **1.1 Meetings**

Meetings of the band leadership will be held weekly. The day and time will be announced. All other full meetings of the council will be as needed and will be scheduled by the band director.

### **1.2 Leadership structure**

The structure of **band leaders** is as follows: president, vice-president, secretary, treasurer, drum major, assistant drum major, woodwind captain, woodwind assistant captain, brass captain, brass assistant captain, drum line captain, pageantry captain, and pageantry assistant captain.

The structure of **band operational leaders** is as follows: equipment manager, librarian, and quarter master.

### **1.3 Appointed leaders**

Appointed members of the band leadership are selected through an intensive interview/audition selection process. All appointments to the band leadership team are made by the band director. The term of office for all student leaders is one school year, concluding with graduation. Removal from office may occur at any time, for any reason, by the band director. Appointed members are: drum major, assistant drum major, woodwind captain, woodwind assistant

captain, brass captain, brass assistant captain, drum line captain, pageantry captain, pageantry assistant captain, equipment manager, librarian, and quarter master.

#### **1.4 Elected officers**

Elected officers of the band leadership council are voted into office during band camp by popular vote of all students. The term of office is one year for all student leaders, concluding with graduation. Removal from office may occur at any time, for any reason, by the band director. Elected members are: president, vice-president, secretary, treasurer

## **Student Leadership Positions/Duties**

#### **1.1 President**

The duties of the president shall include but are not limited to the following:

- Preside over all meetings of the Band Leadership Council
- Organize and preside over meetings of the Executive Board
- Organize weekly leadership meetings
- Serve as a main point-of-contact for the band
- Provide periodic informational updates to the principal
- Assist with arrangements for community activities
- Act as a liaison to the Band Boosters
- Monitor all leadership tasks for progress and completion
- Monitor other high school band websites
- Act as a liaison with the school newspaper and yearbook staff
- Assist band director in organizing the awards ceremony/banquet at the end of the year
- Assist in maintaining a focused and positive rehearsal atmosphere
- Help foster the goals of teamwork and excellence within the band

#### **1.2 Vice President**

The duties of the vice president shall include but are not limited to the following:

- Preside over meetings in the absence of the president
- Organize student participation in fundraising activities
- Assist in organizing all band social functions
- Assist in organizing the Chamber Music Ensembles
- Assist in organizing the awards ceremony/banquet at the end of the year
- Develop a plan to recognize and celebrate member birthdays
- Organize eighth grade recruitment plans and activities
- Help develop printed recruitment materials
- Monitor and post competitive results
- Help foster the goals of teamwork and excellence within the band

#### **1.3 Secretary**

The duties of the secretary shall include but are not limited to the following:

- Take accurate minutes/notes and keep role for all meetings of the council
- Maintain a current list of all local media contacts
- Organize publicity for all band performances
- Post band announcements on the OHHS marquee
- Develop a plan to increase concert attendance
- Assist with the publication of printed program materials
- Develop posters or publicity materials to insure maximum exposure for event
- Organize announcements for the school bulletin

- Assist in maintaining member rosters
- Maintain attendance records of Band Council meetings
- Assist in organizing the awards ceremony/banquet at the end of the year
- Help foster the goals of teamwork and excellence within the band

#### **1.4 Treasurer**

The duties of the treasurer shall include but are not limited to the following:

- Keep and report accurate records of Band ASB account activity and balances
- Work with the Band Boosters to organize and manage ticket sales
- Organize student participation in fundraising activities
- Assist in organizing the awards ceremony/banquet at the end of the year
- Help foster the goals of teamwork and excellence within the band

#### **1.5 Drum Major/Assistant Drum Major**

The duties of the drum majors shall include but are not limited to the following:

- Perform as the Field Conductor as needed/directed by the band director
- Perform as the Parade Drum Major as needed/directed by the band director
- Represent the band for awards ceremonies
- Monitor attendance at all marching band rehearsals
- Serve as a field assistant to the band director
- Document rehearsal notes for band director and staff
- Communicate to all members the daily rehearsal plan
- Act as a liaison between the band director and section captains
- Assist with the distribution of all band paperwork
- Monitor section captain effectiveness
- Assist section captains in monitoring drill books
- Monitor instrument storage areas for security and cleanliness
- Organize "Section of the Week"
- Organize motivational awards
- Set a high standard of musical excellence
- Assist in maintaining a focused and positive rehearsal atmosphere
- Help foster the goals of teamwork and excellence within the band

#### **1.6 Woodwind Captain/Assistant Woodwind Captain**

The duties of the woodwind captain shall include but are not limited to the following:

- Represent the woodwinds at Band Council meetings
- Dialog with the band director regarding specific issues concerning the woodwind section
- Monitor attendance at rehearsals and performances
- Assist with part distribution and monitor part assignments
- Organize weekly instrument maintenance checks
- Assist with section rehearsals as directed
- Assist with the individualization of instruction
- Assist as directed with drill instruction
- Monitor member drill books
- Assist in promoting "Member of the Week"
- Assist Quartermaster with individual uniform concerns
- Set a high standard of musical excellence
- Organize room, rehearsal area, and bus clean-up activities as directed
- Work with new members to make them feel a part of the team
- Monitor section behavior in the stands at competitions and football games
- Set a high standard of musical excellence
- Help foster the goals of teamwork and excellence within the band

### **1.7 Brass Captain/Assistant Brass Captain**

The duties of the brass captain shall include but are not limited to the following:

- Represent the brass at Band Council meetings
- Dialog with the band director regarding specific issues concerning the brass section
- Monitor attendance at rehearsals and performances
- Assist with part distribution and monitor part assignments
- Organize weekly instrument maintenance checks
- Assist with section rehearsals as directed
- Assist with the individualization of instruction
- Assist as directed with drill instruction
- Monitor drill books
- Assist in promoting “Member of the Week”
- Assist Quartermaster with individual uniform concerns
- Set a high standard of musical excellence
- Organize room, rehearsal area, and bus clean-up activities as directed
- Work with new members to make them feel a part of the team
- Monitor section behavior in the stands at competitions and football games
- Set a high standard of musical excellence
- Help foster the goals of teamwork and excellence within the band

### **1.8 Drum Line Captain**

The duties of the drum line captain shall include but are not limited to the following:

- Act as a liaison between the band director and section members
- Assist band director with monitoring student progress through testing
- Motivate section members to follow through with assigned tasks
- Monitor attendance at rehearsals and performances
- Assist with part distribution and monitor part assignments
- Assist with section rehearsals
- Assist with the maintenance of percussion equipment
- Daily monitor percussion storage areas
- Assist as directed with drill instruction
- Monitor drill books
- Assist in promoting “Member of the Week”
- Assist Quartermaster with individual uniform concerns
- Monitor behavior in the stands at competitions, performances, and football games
- Set a high standard of musical excellence
- Help foster the goals of teamwork and excellence within the band

### **1.9 Pageantry Captain (Color Guard Captain)/Assistant Captain**

The duties of the pageantry leaders shall include but are not limited to the following:

- Represent the pageantry at Band Council Meetings
- Represent the group at awards ceremonies
- Dialog with director and advisor regarding specific issues concerning the Pageantry
- Monitor pageantry attendance at rehearsals and performances
- Organize section rehearsals as needed
- Organize weekly equipment checks
- Monitor student performance of all show routines
- Assist in organizing student locker assignments
- Organize room clean-up details as directed
- Track and maintain all pageantry/color guard equipment
- Work with new and returning members to make them feel a part of the team
- Tutor individuals to improve performance skills
- Monitor behavior in the stands at competitions, performances, and football games
- Help foster the goals of teamwork and excellence within the Pageantry/Color guard
- Set a high example for performance excellence and personal integrity

### **1.10 Equipment Manager**

The duties of the equipment crew chief manager shall include the following:

- Assist band director in cataloging and tracking all school instrument use
- Assist band director in managing the instrument check-out system
- Consult with the band director regarding daily rehearsal needs
- Organize equipment crew to insure the timely execution of tasks
- Organize all logistics for the marching band
- Act as a liaison to the Band Boosters
- Monitor instrument storage areas for security and cleanliness
- Help foster the goals of teamwork and excellence within the band

### **1.11 Equipment Crew**

The duties of the equipment crew shall include the following:

- Maintain all rehearsal equipment (PA, Metronome, Line Markers, Ladders, etc.)
- Assist with daily rehearsal preparation
- Assist with performance logistics and equipment transport
- Help maintain all vehicles and equipment
- Serve as stage crew for all concerts and festivals
- Monitor instrument storage areas for security and cleanliness
- Help foster the goals of teamwork and excellence within the band

### **1.12 Librarian**

The duties of the librarian shall include the following:

- Maintain the OHHS concert and jazz library in an efficient manner
- Communicate with the band director regarding music needs
- Organize the library staff to insure the timely execution of tasks
- Create and maintain a database of all music
- Catalog and store all new music
- Assist with the cataloging and archiving of all digital media
- Prepare scores for parade and festival adjudication
- Assist with the distribution of marching band music and drill charts
- Develop a system for the replacement of lost music
- Develop a system to replace missing originals
- Assist in organizing Holiday Chamber Groups
- Help foster the goals of teamwork and excellence within the band

### **1.13 Quartermaster**

The duties of the head quartermaster shall include the following:

- Assist with the organization of uniform fitting and distribution
- Assist with the performance day inspection of uniforms and uniform accessories
- Assist with the distribution of group shirts
- Develop a plan to encourage students to hang their uniform properly and neatly
- Identify uniform problems to parent boosters
- Assist parents with preparation for dry cleaning
- Assist with the distribution of gloves
- Maintain a clean and efficient uniform storage room
- Help foster the goals of teamwork and excellence within the band

# Uniforms

## **1.1 General uniform considerations**

The uniform symbolizes the pride of each individual in the overall organization. We are fortunate to have a uniform that is pristine, projecting dignity and authority. It is everyone's responsibility to see that all members respect and care for the uniform and that it is worn properly. Issues with the uniform should be discussed with the quartermaster.

## **1.2 Upkeep and member financial responsibility of neglect**

Band and pageantry members are to only handle their own uniform. You are financially responsible for the uniform and will be charged for replacement costs of any missing part(s). There shall be no eating, drinking, or running while in uniform. Sitting on the ground is unacceptable while in uniform.

When not in use, your uniform is to be hung up properly. Take time and care with this procedure. Participation points for your grade will be affected as well as discipline policies enforced by misuse or inability to follow this rule. Students may also be charged extra for dry-cleaning and/or replacing the uniform.

## **1.3 Dry-Cleaning**

Uniforms will be kept and maintained by the BB Boosters. There will be periodic uniform dry cleanings in the fall paid for in part by each members' "Fair Share".

## **1.4 Athletic-wear**

Boosters will bring uniforms to the performance locations with the exception of football games. You must wear athletic garments that will allow you to wear the band uniform over your clothes for performances. These garments must not restrict your movement. You *will not* be allowed to change in restrooms at any location. Often times you may be changing on the bus, in a parking lot, or in the band room. Make plans accordingly.

## **1.5 Pageantry uniform/Flag design**

The pageantry uniform is one that is individually bought and paid for by the student each season/year. All rules of keeping the uniform looking its best apply. These uniforms are chosen specifically with visual intent in mind by the pageantry instructor and the band director. In joining the team, the student acknowledges they have no input in uniform choices. Threatening to quit the team due to dislike of the uniform will be grounds for dismissal from the team. Uniforms will be left at school unless other arrangements have been made. Flag silks and equipment are also seen as part of the uniform and care should be taken in use and storage of these items. The band director in association with the pageantry instructor makes flag design choices only. The colors of the uniform and flags may not necessarily represent school colors. There are visual reasons for this, which Mr. Sherrodd would be happy to discuss at any appointment. Once the uniforms are ordered, there will be no refunds. If a student is dismissed for misconduct, chooses to leave the team, or for any reason is no longer on the team, the student will not receive a refund for any and all uniform parts and may be charged for any remaining debt.

## **1.6 Warm-Ups (Pageantry)**

Warm-ups and tote bags will be issued to each team member with their names on them. It is the students' responsibility to hem them so they will not drag on the ground. Warm-ups are to be worn every Friday to school and before a competition. They are also to be worn to and from the competition. Any violation of this rule will result in a deduction in points. Tote bags are for competitions and performances only. They are not to be used in place of backpacks for school. If they are misused and need to be replaced, it will be done at the expense of the student.

## 1.7 General band & pageantry uniform guidelines

- No visible jewelry (earrings, nose rings, lip rings, etc.) are to be worn when in uniform
- Hair should not be in the face when in uniform and long hair must be put up so as to not extend beyond the collar of the uniform jacket. (No hair may touch the uniform)
- No colored nail polish or acrylic nails are to be worn on the hands when in uniform.
- No facial makeup is to be worn by wind or percussion players. Pageantry makeup is to be uniformly applied and worn. Makeup is based on show considerations by the pageantry advisor and the band director.
- Pageantry hair and makeup must be done before you arrive at the school for competitions or performances (unless other instructions have been given)
- No eating or drinking (except water) when in uniform (unless other instructions have been given)
- Extra care is needed for hanging up the uniform. Please, take time and effort with this process

## Hats/Shakos and Plumes

### 1.1 Position and proper usage

The shako is to be worn on the front of the head, not on the back and not balanced on top. The chinstrap is to be buckled under the chin to hold the shako in position. The shako will be held in your hand in a particular manner until instructed to be placed on the head. It shall not be removed until instructed. Hats must be properly stored in their respective hat container when not in use.

### 1.2 Plume policy

The plume is inserted into the top of the shako. **At no time is any member to touch the plume** unless other instructions have been given. These are very fragile and need extreme care. Chaperones will be responsible for plume distribution and collection.

## Band Shoes, Socks, and Gloves

### 1.1 Shoe purpose

These shoes are particular to marching and are designed so that students do not accrue injury. For uniformity and safety, students must purchase the marching shoes made available through the band director/boosters only. (see the accessory order form sheet)

### 1.2 Shoe upkeep

Shoes must be polished and kept in good condition throughout the marching season. Once issued shoes, students must write their name on the inside of the shoes with a permanent marker. Do not store performance shoes at school. Any shoes found in lockers or in the band room will be confiscated and an "impound" fee may be imposed for the return of any found shoes.

### 1.3 Socks

Band members are to purchase black socks on their own. Black socks must be worn at all events with the uniform. A sock check will be performed. **Ankle socks are not acceptable.** Students not wearing the correct socks will not perform, therefore losing participation points and lowering their grade for not having correct materials.

#### **1.4 Gloves**

Marching gloves provide a formal look while in the marching uniform. Two pairs must be purchased utilizing the accessory order form sheet. Percussion students are exempt and should not order gloves.

## **Concert Dress Attire**

Students are required to look formal for concerts or festivals (non-marching). Acceptable attire is outlined below:

#### **1.1 Men concert dress attire**

Black tuxedo (or black suit), white traditional tuxedo shirt, and black bow tie. Black formal dress shoes and black socks. (black marching shoes may be worn)

#### **1.2 Women concert dress attire**

Solid black dress or two-piece. The dress must fall two inches below the knee or longer. No pants with the exception of Bass Clarinet and Tuba. No low-cut or spaghetti straps—top must cover the shoulders. Black formal dress shoes, please.

## **Football Games**

#### **1.1 Game times**

The BB plays at all home football games. Football games take place at the OHHS football field. Football games are scheduled mostly on Friday nights. Call time, unless otherwise indicated, at the band room is 5:30p.m. Once there, students must sign-in, change into uniform, get instrument/equipment ready, and warm-up. Games usually begin at 7:00p.m. The game end time always varies. Parents be advised that the game is usually over around 9:30 to 10:00p.m.

#### **1.2 Band in the stands**

During the football game, we have an assigned area to sit or stand where you may not leave or move from your section or spot. If you must visit the restroom, you must ask the permission of the drum major or Mr. Sherrodd. Only one student may go at a time. No other people (friends or family) are welcome in the midst of our unit in the stands. A separate area will available for parent boosters. Reminder that there shall be no food or drink (other than water) in the stands

#### **1.3 Performance and break**

We will perform pre-game and at half-time. After half-time, you will be dismissed for a break whereas you must remain in full uniform without unzipping or disconnecting any parts of your uniform. You may only consume water and snacks that the boosters provide. You are expected to remain in the designated break area and return to the stands as a group when the clock says "5:00." This privilege may be taken away if not strictly adhered to or for any other reason deemed acceptable to the director.

## **Bus Trips**

#### **1.1 Bus Rules**

- Each time you board the bus, you are expected to sign in next to your name. Please do not sign in your friend.
- As well, you must sit in the seat you were assigned or, in most cases chose.
- You must ride the same bus to and from an event.
- Board the bus on time. Times are given and must be adhered to.

- No flash photography on the bus at any time.
- Keep the buses neat and clean. Use the trash containers available. Leaders will be responsible in picking up the slack of the general membership.
- No food or drink on the bus, unless permission is granted by the bus driver.
- No loud or boisterous behavior including standing up while the bus is in motion.
- No MP3's, Ipods, etc allowed unless otherwise discussed.
- *Do not bring valuable items on the bus. Many busses do not lock. You are storing your items there at your own risk!*
- Be attentive and quiet when a chaperone, student leader, instructor, band director or bus driver gives instructions.
- The bus is the domain of the bus driver. All of his/her requests and rules will be adhered to.
- As the bus approaches a performance or competition venue, a verbal "Silent Bus" will be alerted. At this time, all talking ceases while concentration on the performance ensues.

## P.E. Credit, Physical Form, & Itineraries

### 1.1 P.E. Credit

Students involved in the BB, will receive a semester of P.E. credit for every year completed. This activity is seen as a sport, therefore a "Physical Form" must be completed before the school year begins. Please see the next section regarding this very important paperwork.

### 1.2 Physical Form

Before any student may participate with the Bulldog Brigade, a physical form must be completed and returned to Mr. Sherrodd. This includes the student needing a physical by a physician. See Mr. Sherrodd for the correct forms. **\* Be aware that physicals must be completed after May 31st and prior to the start of the new school year. Physicals from the previous school year will not be accepted by our school district.** Mr. Sherrodd will use this form through the course of the entire school year for any field trip consent. If your personal physician will only complete a physical once every 2 years, then utilizing a different doctor may be financially more accommodating. Please be sure to bring this physical form with you to be completed by the doctor. The doctor's office form is not acceptable for use by the HUSD. If a student does not have insurance, a parent may purchase insurance through the school ASB office for a very nominal amount. This insurance covers the student on all school related activities. Please fill out all categories thoroughly. Failure to turn in the physical form by the start of the school year will result in a suspension from activities and immediate grade lowering.

You may go to your personal physician for the physical or a list is provided for you to choose from for your convenience (none of these are endorsed by the school or band program):

Desert Valley Medical Group 760 244-8000  
 Friendly Medical Center 760 949-7000  
 U.S. Family Care 760 948-6606  
 Victor Valley Chiropractic 760 244-2420  
 Health First Medical Management 760 948-0980

### 1.3 Itineraries

Mr. Sherrodd provides itineraries for students and parents before each off-campus event. Itineraries are usually distributed to the student the week of an event (sometimes the week before). It is the duty of the student to share the information with their parent. Additional itineraries will be found on the website for the instrumental music program.

# Activity Letters

## 1.1 Activity Letters

Activity letters are awarded at the end of the school year to first year students who have received an “A-” or higher in class every quarter for band/pageantry, attended all practices, performances, completed all other requirements, and completed an application form. Students must also be in consecutive seasons to earn a varsity letter (i.e. fall and then spring semester). Students that are completing their 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> years with the above requirements will receive a bar for service. Applications will become available at the end of the school year through Mr. Sherrodd. What you choose to do with the letter or bar is up to you. The purchasing of jackets, etc. is done on your own. You may obtain information regarding that through our A.S.B. office.

# Financial Responsibility

High School Band is not what it used to be when we (the parents) were kids. Although dedication, leadership, camaraderie, discipline, and teamwork were all things we strove for, it takes a great deal of money and resources for our children to realize and obtain the same goals.

Just like the fact that there is “new” math, new learning strategies, internet, or any computers at all used in the classroom, evolution has also occurred in the world of band/music. Students are mandated to play “more professionally” and march many more drill sets with intricate movement and visual technique. Society, standards, and competitions have raised the bar so much that some high school band’s can employ up to 25 staff members (much like coaches for a football team).

## 1.1 Fair Share (Operational expenses)

How do we achieve raising the money we need for the best possible program?

It starts with collecting money from the student (or student’s family) called their “Fair Share” or “Sponsorship” (Category 1). This money only goes to **fixed cost** components of our music program that do not get paid through any school funding sources, but are directly related to the educational enrichment or health of our students. Various coaches and vendors are employed (i.e. private instructors, show designers) for the purposes of teaching or creating “curriculum” for our students (music, drill, choreography, leadership, and a myriad of other skills). As well, from time to time, nourishment is needed for the success of our students. This component also can cover snacks, food, and drinks for students at football games and tournaments. One other tool for education is motivation through awards. At the end of the year, an awards ceremony is presented. This fixed cost component is a part of the educational experience each student derives from the instrumental music program at OHHS and the supplemental funding of these coaches and vendors, awards and food, is critical to the success of this educational process. No student will be turned away due to finances with their Fair Share. Direct communication with Mr. Sherrodd regarding financial needs may result in help to defer payments, create waivers, or scholarships to assist the hardship.

## 1.2 A.S.B. Cards

It is mandatory that all students purchase an ASB Card for \$35.00. This must be paid for through the ASB office or student store when school resumes in the fall. Without this card, students will not be able to attend competitions or performances.

### 1.2.1 Student and Parent Fundraisers

Throughout the year, the BB members have to participate in fundraisers. All members are expected to actively participate in any and all fundraising events. In order to be able to perform

anywhere, go on any trips, expenses are accrued through entrance fees, transportation costs, etc. It is the effort of the entire group including the parent group that will allow the BB to perform!

### **1.3 Personal costs (tangible items)**

Parents and students must cover the costs of costumes/outfits and/or equipment (marching band shoes, mouthpieces, reeds, rifles, etc.) for our pageantry/winterguard, indoor drumline, and concert band. While the school district was gracious enough to purchase our marching band uniforms they are not adequately funded to purchase custom uniforms or personal equipment for these sub-groups per semester. The costumes and personal equipment are not owned by the school and are the personal possession of the student. Therefore this must be a cost to the participant.

### **1.4 Approximate Member Expenses for 2010-2011**

#### Band Member:

Fair Share (for entire year): \$125

A.S.B. Card: \$35

Band Shoes: \$35 (not needed if already purchased through CMS)

2 Pair of Band Gloves: \$10

Band T-Shirt: \$10

Concert Dress Attire: approx. \$0 - \$100

Spring Trip: \$500 (part may be fundraised over the course of the year and total cost depends on destination)

#### Drum Line Member:

Fair Share (for 1st semester): \$125

Fair Share (2<sup>nd</sup> semester): \$125

A.S.B. Card: \$35

Band Shoes: \$35 (not needed if already purchased through CMS)

Band T-Shirt: \$10

Concert Dress Attire: approx. \$0 - \$100

Indoor Drumline Costume: \$0 - \$100

Spring Trip: \$500 (part may be fundraised over the course of the year and total cost depends on destination)

#### Pageantry Member:

Fair Share (for 1st semester): \$125

Fair Share (2<sup>nd</sup> semester): \$125

A.S.B. Card: \$35

Pageantry costume/uniform (for 1<sup>st</sup> semester): \$100

Performance Shoes: \$35

Guard Gloves: \$20

Pageantry costume/uniform (for 2<sup>nd</sup> semester): \$100

Warm-ups (team athletic clothing): \$80

Band T-Shirt: \$10

*Possible* Spring Trip: \$100 - \$350 (Part may be fundraised over the course of the year and total cost depends on destination)

# Parent Involvement

## **1.1 Parent booster meetings (parent booster club)**

Parent help is absolutely necessary for our group(s) to be successful. Please plan on attending our monthly meeting in the band room at OHHS. Meeting times will be at 7pm the 3<sup>rd</sup> Thursday of every month, unless it falls on a holiday, in which case it will take place the following week or the week prior.

## **1.2 Chaperone/Parent support**

Donation of time is sometimes more necessary than money. We need parent help and support at booster meetings, football games, concerts, and field tournaments, or for building, painting, sewing, or anything else that goes with supporting our band and pageantry.

## **1.3 Parent volunteer form**

Volunteer forms are needed for each parent/chaperone that will be accompanying the BB to events, whether or not the parent is a district employee. These forms are available from Mr. Sherrodd. This form is a district mandate and may not be changed. The volunteer form must be submitted each year for school board review. Please return the form to Mr. Sherrodd.

## **1.4 Chaperone(Booster)/Parent guidelines**

The following guidelines are to be followed by all chaperones for all events including class rehearsals and after school rehearsals:

Chaperones are not to interrupt the educational process. This means that chaperones do not contact or make contact with the band director or any instructor during class, after school, pre-game warm-up, and pre-performance warm-ups. Take your concerns to the head chaperone or call Mr. Sherrodd to set up an appointment to meet.

- Chaperones/Boosters main objective is to support the students—not delegate extra work to them.
- Chaperones will help all members regardless of what section/group they represent.
- At competitions, individual concerns must first be taken to the BB head chaperone. That person will choose to bring the concern to Mr. Sherrodd.
- Absolutely no parent/chaperone is to tell any student their opinion of that student and/or their performance unless it is their own child.
- In the event of student disciplining, seek out the director/instructors or section leaders.
- Do not smoke around students, busses, or on any school campus. If breaks are needed, notify the head chaperone.
- Chaperones will not change schedules, agendas, and instructions issued by the director. Only the band director is fully aware of rules, regulations, and requests of the host schools.
- Chaperones of the Bulldog Brigade are courteous to other bands and auxiliaries. Lend them a helping hand if necessary!

## **Changes and Updates**

Be advised that information, calendar, and regulation changes are always evolving, sometimes without notice, to make this instrumental program work to its fullest potential. Every effort will be made to update our information sources such as the school website ([www.oakhillsbulldogs.com](http://www.oakhillsbulldogs.com)). On occasion this does not happen, please discuss changes and calendar events with your child.

## **Band Director Policy to Withhold**

At any time and for any reason, the band director may choose to hold any student from any performance or remove from the marching unit/band/drum line/pageantry class or group based on reasons he deems acceptable. Such reasons may be student misconduct, poor attendance, or lack of proper equipment and or uniform requirements. Dismissal from the group may occur without notice. If a student is dismissed from the group, that student will not receive any refunds for fair share or uniforms purchased. In the event that a student is misbehaving at a performing function off campus, parents will be contacted and expected to drive to retrieve their child(no matter the distance). Students that are withheld from events by the director will still be deducted participation points for that event. Please see the previous Grading Information.

## **Questions**

Please contact Mr. Sherrodd  
(760) 244-2283 extension 4618  
[shane.sherrodd@hesperia.org](mailto:shane.sherrodd@hesperia.org)

2010-2011  
Oak Hills High School Bulldog Brigade  
Handbook/Syllabus  
Signed Form

**PLEASE PRINT**

*Student Information*

Student Name: \_\_\_\_\_ Instrument: \_\_\_\_\_

Student Cell Phone Number: \_\_\_\_\_

Student Email: \_\_\_\_\_

*Parent Information*

Parent Name: \_\_\_\_\_

Parent Phone Number: \_\_\_\_\_

Parent Email: \_\_\_\_\_

If interested in helping with the Oak Hills H.S. Bulldog Brigade Boosters, please check here: \_\_\_\_\_

For the best possible student experience with our music program, we need as much help from *parents* as possible. Please **circle** the volunteer position that you could help the Bulldog Brigade with:

holding a booster office, trailer-pulling(driving), pit-crew help, accounting, communications, construction, designing, electrical, event planning, inventory, legal counsel, management, mechanics, programming, repair, retail, sales, marketing, public relations, scheduling, sewing, writing, web design, write-in: \_\_\_\_\_

**PLEASE SIGN BELOW**

I have read, understood, and agree to the policies, procedures, and financial obligations in the OHHS Bulldog Brigade handbook for 2010-2011.

**Student's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## “Band Camp” Information and Dates

“Band Camp” is a series of rehearsals that take place over summer that will give the program the necessary head start and training for us to stay competitive and successful. Band camp is the equivalent to a sport’s “pre-season” training that cannot be skipped or made up. This summer schedule takes place at Oak Hills High School in room E-4 and the marching band field. It is very important that students stay hydrated and avoid eating heavy meals. ***Water is a must!***

The program’s goals during band camp include the following:

- Team-Building and camaraderie amongst all students and band staff
- “Musical Conditioning” necessary in achieving an ensemble sound
- Distribution and extensive rehearsal of field show music/routines
- Assignment of parts and drill spots in the field show
- Movement and Marching basic training
- Physical conditioning
- Completion of a portion of the field show

Important items to bring:

- Sunscreen (preferably sweat proof)
- Light snacks/fruit
- Lip balm/Chap Stick with SPF for lip protection
- WATER, WATER, WATER (Bring a big water jug with your name on it)
- Sack lunch (Bring each day—students will not be permitted to go off school grounds)
- Close-toe shoes\* (Sandals/bare feet are not acceptable for safety reasons)  
*\* Converse/Skater shoes do not provide effective support for the activity, tennis shoes are best! You will develop blisters from the wrong type of shoe!*
- Loose clothing that allows flexibility (athletic-wear)
- Hats
- Pencils!
- Brass/Woodwinds: Flip Folders (can be purchased at local music stores)
- Percussion: A notebook with plastic sheet protectors
- Brass/Woodwinds: Towel (to set instruments on over concrete)
- All parts/equipment necessary to your instrument (valve oil, sticks, reeds, etc)
- Sack lunch (Bring each day—students will not be permitted to go off school grounds)
- **Completed Physical Form (Students Can Not Participate without this!)**

**The Dates For “Band Camp” 2010 are:**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				<b>July 23</b>  <b>Band Uniform Fittings</b> 8:00a.m.to Noon	
<b>July 26</b>  <b>1<sup>st</sup> Day of Band Camp</b> Everyone 7:30 to 2:00p.m	<b>July 27</b>  <b>2<sup>nd</sup> Day of Band Camp</b> Everyone 7:30 to 3:30p.m.	<b>July 28</b>  <b>3<sup>rd</sup> Day of Band Camp</b> Everyone 7:30 to 3:30p.m.	<b>July 29</b>  <b>4<sup>th</sup> Day of Band Camp</b> Everyone 7:30 to 3:30p.m.	<b>July 30</b>  <b>5<sup>th</sup> Day of Band Camp</b> Everyone 7:30 to 3:30p.m.	<b>July 31</b>  <b>Bulldog Brigade Rummage Sale</b> (school parking lot)
<b>August 2</b>  <b>6<sup>th</sup> Day of Band Camp</b> Everyone 7:30 to 3:30p.m.	<b>August 3</b>  <b>7<sup>th</sup> Day of Band Camp</b> Everyone 7:30 to 3:30p.m.	<b>August 4</b>  <b>Last Day of Band Camp</b> Everyone 7:30 to 2:30p.m.  <b>Parent Potluck Preview Performance Night</b> 6p.m.			